



CITY OF JERSEY VILLAGE, TEXAS

PARKS & RECREATION ADVISORY COMMITTEE NOTICE OF A MEETING

June 1, 2022 at 5:30 p.m.
Civic Center Auditorium
16327 Lakeview Dr. Jersey Village, TX 77040

AGENDA

1. **Call to Order & Attendance** *Doris Michalak & Maria Thorne*
2. **Approve Minutes from 5-4-2022** *Doris Michalak*
3. **Citizen Comments**
Any person who desires to address the Recreation & Events Committee regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and Committee Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments.
4. **Items for Individual Consideration**
 - a. Parks Master Plan Update – Robert Basford
 - b. July 4th Discussion – Isaac Recinos
5. **Parks and Recreation Directors Report**
6. **Future Agenda Item Request: Please email all future agenda item requests to mthorne@jerseyvillagetx.com .**
7. **Next Meeting Date 7-6-22**
8. **Adjournment**

I, Maria Thorne, Parks and Recreation Administrative Assistant, City of Jersey Village, do hereby certify that the foregoing notice was posted in a place convenient to the general public at City Hall on the 25th day of May at 2:00pm.

Maria Thorne
Parks and Recreation Administrative Assistant

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending public meetings. Request for accommodations must be made to the Parks Administrative Secretary by calling 713-466-2174 forty-eight (48) hours prior to the meetings.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

PARKS AND RECREATION ADVISORY COMMITTEE
MINUTES OF MEETING
May 4, 2022

Call to Order

Doris called meeting to order at 5:34 pm

Jamie MacDonald	<i>present</i>	Lynda Schubring	<i>present</i>
Ashley Brown	<i>present</i>	Michelle Mitcham	<i>present</i>
Doris Michalak	<i>present</i>	Luke Onorato	<i>present</i>
Kristy Holder		Isaac Recinos	<i>present</i>
Glenn Jackoviak	<i>present</i>	Sebastian Marquis	<i>present</i>
Heather Tuggle	<i>present</i>	Robert Basford	<i>present</i>
		Maria Thorne	<i>present</i>

Approval of Minutes from (previous meeting)

Motion was made to approve minutes by Ashley and was seconded by Heather.

Citizen Comments

None

Items for individual consideration

a. Parks Master Plan Update – Robert Basford

Robert brought up the Parks Master Plan Update and gave some background about the review and ranking of items that was done in previous PARAC meetings.

The Carol Fox restroom was discussed. It is in process and will hopefully be done by middle of June. The lighting plan for the park, along with the sandbox and the community built playground are being considered. Bollard lights

Some of the high priority items were also discussed including the Clark Henry improvements, baseball fields, nature trail site furnishings, nature trail exterior lighting, bike racks, and picnic tables. Some of these items are being worked on right now. Some improvements are being tabled to ensure that they match the new clubhouse.

The dog park improvements, lighting, water fountains, etc. were also discussed. Robert got quotes on shade structures. Had a meet and greet in April to get input from people. Pavilion is going to be donated for large dog side, small dog side has natural shade. Other items were discussed including walkway on Rio Grande Bridge, trail inside park, crushed granite parking lot, dog washing station.

Robert encouraged all to look at the Parks Master Plan and also asked committee members to talk to their neighbors and ask for feedback. Timing and scheduling of projects was discussed.

Exterior lighting at parks was discussed. Costs have changed. On the nature trail there is a concern about light pollution. Philippine park was discussed. It is in the floodway, so any structures have to comply. The ropes course would have to have staffing and it would be in the canopy of the trees.

Robert reminded committee members that the goal is to limit meetings to one hour in length.

Activities for the fall were asked about and kickball was discussed.

Isaac talked about the problems staffing the pool. He has not been able to hire enough lifeguards. The problem is widespread. Only 3 of 15 positions are filled. Minimum age for lifeguards is 16. The city is offering certification course. If he can't hire enough lifeguards, we may need to adjust the pool schedule. A lifeguard management company was considered but the price is very high.

b. July 4th Discussion - Isaac Recinos

Isaac talked about the scheduling of the fireworks. May need to have them at about 9:30pm due to light. He has been talking to bands.

Robert said that he would like to cut down to few large signature events: Founder's Day, July 4th, Fall Frolic, and Holiday in the Village. We have had success with food trucks and music festivals. We would still have a few smaller events in between. The idea was to merge the concert series into 4th of July so that we could get a bigger music act.

For July 4th, we would like to have a parade, BBQ, music, and fireworks. Looking for a signature band and then a smaller band or local artist. Robert is going to ask about doing a budget amendment for July 4th. Promotion for the event and parade were discussed. Signs and banners were brought up. The issue of food permits was discussed in detail. Robert and Isaac asked for suggestions and input on musical acts.

Parks and Recreation Directors Report

Robert will put together a report on the Founder's Day event. Doris asked about the budget numbers at the golf course. Sebastian and Robert talked about the splash pad. The wrought iron fence and the new robotic cleaner for the pool were also discussed. The number of lifeguards and possible need to limit the pool hours was discussed again.

Advertising events in the JV Star was talked about.

Doris asked about the youth committee member. Interested students need to apply.

Future agenda item request

Next Meeting date

6/1/22

Adjournment

Motion was made to adjourn the meeting by Ashley, and was seconded by Lynda.



Jersey Village Parks & Recreation

To: Parks and Recreation Advisory Committee

CC: Austin Bleess, City Manager

From: Robert Basford, Parks and Recreation Director

Date: May 25, 2022

Subject: Parks & Recreation Director's Monthly Report – May

Parks & Recreation Monthly Report

Admin

- Golf Course has continued its meetings with the architect's regarding the new clubhouse rendering and are hopeful to move into substantial design during July.
- Carol Fox Restroom utilities have been ran and the first phase of the pad has been completed. They informed us of a delivery delay so we have scheduled phase 2 for the middle of June. We are hopeful to have a late June restroom delivery.
- Council budget retreat was held in May to provide the initial budget forecast to council.
- Staff has taken feedback and started a monthly update to be added in the mayors newsletter each month. We were able to reorganize the layout to find space to fit it all.
- Equipment for Welwyn Park has been ordered and we are forecasting a late August Arrival. This will include new swings, mulch, and a longer zip trak than the one at Carol Fox.

Recreation

- The month of may was heavily focused on getting the pool ready for opening weekend.
- In the month of May we managed to onboard 16 lifeguards and get them in the city system before pool opening weekend on Memorial Day.
- We had two lifeguard certification classes hosted at our pool this month where we were able to certify 11 of our own staff currently working. One of the certifications was the weekend of May 14th and the second was the weekend of May 28th.
- Progressive did some work on our Rockwall this month. They came to adjust some of the handles that were a little loose.
- Our new pool vacuum has been working great. It even has a feature that allows you to remote control the vacuum so that you can hit trouble areas when needed. This has helped a lot with the maintenance of the pool.
- July 4th planning is underway, we have secured THE FAB 5 as a headliner and are in the final stages of locking in the opening act. The search for more food trucks and parade entries is still underway. However, for the most part the event is planned.

Parks

- Finished up working on the dog park irrigation map, we have been out to walk the property to start laying out the design of this irrigation system
- Working on helping staff getting the pool ready for the start of the public pool season opener, we have been wrapping up the last of the things to be ready.
 - We have finished building the pool pump vacuum cleaner we added a filter to this setup to be able to filter the water back into the pool.
 - Progressive aquatics came out to fix the rock-climbing wall they did not install the handles correctly; they came out to reinstall the handles to make this wall ready for use.
 - The water slide is up and going we had a few technical difficulties but is up and going.
- Completed the flower bed on number 18 tee box, the golf course maintenance staff we out and tilled the area inside of the border and removed some of the dirt. We went out and filled the area with new potting soil, once the new potting soil was in, we went ahead and installed all the new flowers. Once the new flowers were put in, we added a lot newer potting soil to give the flowers good soil to grow in. After we added new mulch to flower bed to provide nice new color.
- The Carol Fox bathroom
 - The utilities have been run and ready to be connected
 - The site pad is built and ready to have the bathroom dropped on it
 - The utilities contractor will be back out to fix the compaction issues we are having
- The Clark Henry pavilion has been completely painted and finished, we thought of the positive on this case. Unfortunately, this building got hit by the graffiti bandit, but we were able to get the color of this building changed and look good again.
- Welwyn park is getting a nice new upgrade we are adding a new longer zip trak, also adding new baby swings and an expression swing to this park. This park is going to get a fresh new look.
- We have installed a site pad at the dog park for the new pavilion that is going to be installed in the next few months.
- We have been out working on our test plot on Delozier, we first started with changing out all the irrigation heads to more efficient and more effective heads. We have been putting a lot of water out on this park. The goal of putting a lot of water out is to try and get the water requirements up and then once the soil is completely saturated you can start to dial in how much water we need on this park. Once the saturation levels were up, we went out and put down a moisture manager to hold the water in the soil. We then went out and aerovated the grass to put holes in the soil to the more air in. Once the ground was aerated, we put down more fertilizer to supply the soil with more nutrients.